



Application for Membership Form

International Association of Private Career Colleges

www.IAPCC.org • info@IAPCC.org

APPLICANT'S INFORMATION

Name of Institution _____

Full Address _____

Telephone No: _____

Facsimile No: _____

E-mail address: _____

Web Site: _____

Name, Chief Executive Officer: _____

Name, Principal Academic Officer: _____

Memberships & Accreditations Held _____

1. General Information and Institutional Description



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2. Charter (please indicate place and date of incorporation)

3. Governance Structure (List Directors, Trustees and Officers)



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4. Current Academic Year Enrollments

Full-Time; Total Students _____

Part-Time; Total Students _____

Admissions Origin _____% U.S. & Canada

_____ % Europe

_____ % Middle East

_____ % Africa

_____ % Australia

_____ % Asia

_____ % South America

5. Programs Offered and At What Level are they Offered At?

6. Which Programs if Any Are Provided via Correspondence or Distance Learning?

7. Financial Aid

What if any financial aid (private or government – is available to students?):



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8. Senior Teaching / Administrative Staff

List the names of staff members, position held and formal qualifications held.

9. Complaints Procedure

All members are able to provide students and/or trainees with contact details of the International Association of Private Career Colleges, and to make them aware that they may lodge a complaint with the Association regarding any dissatisfaction. The complainant should lodge complaints to the Association ONLY once ALL internal complaints handling procedures have been exhausted and explored.

If the Member cannot demonstrate that the dispute has been handled properly, membership of the organization will be immediately revoked. Unanimous approval of the IAPCC Executive Council will be required before a member's membership is revoked.

10. International Accreditation and Quality Certification Eligibility

As a member of IAPCC you understand that you are eligible to voluntarily apply for and participate in IAPCC's International Accreditation and Quality Certification scheme should your institution wish to do so.

11. Code of Ethics

IAPCC has a Code of Ethics which all members must adhere to. The Code is a framework which establishes agreed standards of quality, integrity and consumer protection for Association members and students. A full version of the code can be found at: www.IAPCC.org/code-of-ethics.pdf



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I hereby apply for IAPCC membership on behalf of

.....
Name of Organization

I confirm acceptance of and adherence to the Association's Complaints Procedure and Code of Ethics and certify that all the information I have submitted on this application form is true and correct.

I sign below as an authorized official representing my Organization.

CEO Signature

.....
Chief Executive Officer (print your name here)

Date



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CREDIT CARD AUTHORIZATION

I authorize payment to the International Association of Private Career Colleges (IAPCC) for the amount of (Euros €):

Please tick the relevant membership category

- €350 Institutional Member
 €250 Associate / Observer Member

Credit Card Type – please tick

Visa: MasterCard:

Expiry Date:

CVV Number:

 /

Credit Card Number:

Authorized Signature:

Print Name:

Please email this application and credit card authorization form to:
info@iapcc.org for processing.